



# RIALTO UNIFIED SCHOOL DISTRICT CLASSIFIED

## CUSTODIAN III

### DEFINITION:

Under the direction of an assigned Administrator or Supervisor, participate in the performance of skilled custodial and routine maintenance functions and activities; perform general custodial functions in maintaining a school facility in a clean, safe, and secure condition; and performs other job-related duties as assigned and/or required.

### ESSENTIAL DUTIES:

- Assist in the planning, organization, and work scheduling of a custodial crew in cleaning and maintaining large buildings and adjacent ground areas.
- Perform skilled operational functions in the preparation of athletic fields and in the arrangement and setup of athletic facilities.
- Review and inspect the school facility to ensure adherence to standards of cleanliness, sanitation, and safety.
- Maintain operational records and inventory of custodial supplies and materials.
- Assist Administrator or Supervisor in preparing clear and concise operational summaries as required.
- Maintain requisitions, supplies, materials, and equipment to ensure that an appropriate operational inventory is maintained.
- Train, coordinate and provide work direction to assigned custodial personnel.
- Assist an Administrator or Supervisor with the planning, organization, and conduct of custodial personnel orientation and in-service training programs.
- Identify and report maintenance issues.
- Perform other job-related duties as assigned and/or as required.

### KNOWLEDGE AND ABILITIES:

#### KNOWLEDGE OF:

- Methods, procedures, materials, and equipment utilized in cleaning and maintaining a variety of surfaces, equipment, and special purpose activity centers.
- Cleaning and maintenance of quality control, safe working methods, and procedures. Policies, regulations, and operational guidelines pertaining to the cleaning and maintenance of large school buildings, offices, and facilities.
- Training principles and techniques

#### ABILITY TO:

- Effectively maintain work schedules in the accomplishment of assigned tasks.
- Perform light to moderately heavy manual activities.
- Train, coordinate, organize and direct the work of other custodial personnel.
- Understand and follow oral and written directions.
- Establish and maintain cooperative working relationships.

## **EXPERIENCE AND EDUCATION**

### **EDUCATION:**

Verification of a High School diploma, a GED certificate, or a higher degree.

### **EXPERIENCE:**

Three years of custodial experience preferably in a school setting. Recent job-related experience within the last five years is required.

## **LICENSES, CERTIFICATIONS, AND OTHER REQUIREMENTS:**

- Verification of a valid California Motor Vehicle Operator's License.
- Insurability by the District's liability insurance carrier may be required.

## **PREFERRED QUALIFICATIONS:**

Some work experience in a school setting is preferred, but not required.

## **WORKING CONDITIONS:**

### **ENVIRONMENT:**

Indoor and outdoor work environment. May drive a district vehicle to conduct work.

### **PHYSICAL ELEMENTS:**

The physical requirements indicated below are examples of the physical aspects that the position classification must perform in carrying out essential job functions:

- Will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Will walk or stand for extended periods while sitting some of the time, will regularly ascend and descend ladders, stairs and ramps.
- Rialto Unified School District
- Must possess the ability to hear and perceive the nature of sound.
- Must possess visual acuity and depth perception.
- Must be capable of providing oral information, both in person and over the telephone/other communication devices.
- Must possess the manual dexterity to operate hand tools and to handle and work with various materials and objects. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

### **POTENTIAL HAZARDS:**

Exposure to chemicals; working around and with machinery having moving parts; exposure to dust, fumes, and odors. Bending, kneeling, or crouching. Exposure to excessive noise. Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.

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